

JOB ANNOUNCEMENT INTENSIVE SUPERVISION OFFICER POSITION

The position is a grant funded full-time position based out of Henry County, Clinton, MO. A person in this position is expected to provide community supervision of adjudicated and moderate/high risk informal delinquent and status offenders ages 12 – 16 in Henry, Bates and St. Clair Counties. The employee will assist in establishment of guidelines and completion requirements for probation contracts and monitor probation plan including regular onsite visits to the juvenile's school and home. The employee is expected to work flexible hours with a significant degree of independence. Substantial in-circuit travel is required with mileage reimbursement. The employee will work closely with school officials, treatment providers, law enforcement, and other agency professionals. Transportation of youth is required. The Officer will be expected to attend out of circuit training, conduct urine drug screens, supervise the electronic monitoring program, write supervision status reports, conduct juvenile risk and needs assessments, enter data and case notes in the computer system and testify in court proceedings related to the assigned cases. Caseload average is fifteen youth. On-call weekend and evening duties for the youth assigned to the program is expected.

Basic Skills required Some knowledge of juvenile courts and procedures; basic knowledge of personal computers and software; ability to effectively communicate verbally and in writing with youth, families, staff and public; ability to handle potentially hostile situations with a juvenile and family regarding a case, organizational and personal time management skills

Required Minimum Education and Experience Graduation from a four year college or university with a degree in Criminal Justice, Criminology, Psychology, Sociology, Social Work or related field. Professional employment in a public or private agency involving substantial amount of time in the delivery of services to families, adults or children may be substituted on a year for year basis for the required education.

Salary: Monthly \$2,500.00 to \$ 2,600.00 depending on qualifications and successful completion of 6 month probation period. Health/Life insurance, and sick/vacation benefits provided.

Applications may be picked up at the Henry Count Juvenile Office 100 W Franklin, Clinton, MO 64735 or the Bates County Juvenile Office, 1 North Delaware, Butler, MO 64730. They must be returned with resume along with a cover letter to: Deborah Powell, Juvenile Officer, 100 W Franklin, Clinton, MO 64735 or mailed to P.O. Box 487, Clinton, MO 64735.

Applications will be accepted through _____.

The 27th Judicial Circuit Court of Missouri is an Equal Opportunity Employer.